



Anybody who has attended a live Virtus training session should now be registered online, right?!?! Last week, we looked at our personal training compliance on the Virtus website and how to print your certificate. This week, we will take a closer look at the training bulletins.

The online training bulletins are a very important part of the requirement to be compliant to volunteer or work with children in any capacity either at our school or parish. Again, these are requirements from the Diocese of Cleveland! We did not come up with these for St. Angela Parish only. Every parish and school in our diocese must follow the same requirements, and almost every diocese across the United States has some form of the same Child Protection Policy. Reading the online training bulletins keeps one up to date with current issues regarding the safety and protection of children, *which is great information for all parents*, not just those who work or volunteer at the parish. Please take a few moments to check your status with the bulletins and browse the titles in the list—I'm sure there you will find some topics of interest!

- In your internet browser's address bar, type www.virtus.org, and press enter.
- On the left side of the page, enter your UserID and your password and click "login."
(If you do not know these, please see previous instructions, which can be found on our parish website, www.samparish.org, under the "volunteers" tab)

To check the status and read your training bulletins...

- In the tabs under "Virtus Online", click on "My Training."
- Click "Training Compliance" on the left side of the page.
- Click "My Training Report."
Your training report should show the date of your live Virtus training session, your status on the training bulletins—how many have been sent to you, how many you have read and how many you have not read.
- Click "Click here for details" to see the complete list of training bulletins.
- Click on the title of any article that is marked as "Not Read."
- Read the short bulletin, answer the review question and click "Submit my answer." Once you have selected the correct answer, you will be given credit for reading this bulletin.
- On the right side of the page there is a box titled "Training Bulletin Report;" click "Click here to see your complete report" to return to the list of bulletins.

Keep reading through the training bulletins until you are up-to-date with all of them! Your attention to these and your willingness to educate yourself will help to make St. Angela Merici an outstanding place that values the protection and safety of all children.